

OVERVIEW OF HEALTH SERVICES

Apex Health Services is part of Apex Moving + Storage, which is a vetted HPG/CPG approved vendor. Apex has a large and extensive history in the health care industry. Our company is focused on providing a high level of healthcare relocation expertise.

THIS INCLUDES:

- Project Management
- Existing Hospital Relocations
- Warehousing Management
- Assembly/Delivery and Installation of OFOI Equipment
- A Haworth Medical & Medvicon Furniture Dealer



APEX HEALTH SERVICES ROLE

- Identifying our client's needs, processes and culture.
- Project manage warehouses.
- Use of our proprietary software for tracking purchase orders providing our customer with 24 hour/7 day access to their inventory status.
- Project manage the delivery and installation of all owner furnished, owner installed equipment.
- Project manage the existing equipment move.
- Attend the pre-planning meetings.
- Work with the transition planner to develop a comprehensive move schedule.
- Meet with the department heads and each department to go over the move schedule and how to prepare for the move.
- Prepare a customized move booklet/kit for each department head.
- Manage the installers, supervisors and moving crews.
- Thoroughly understand the expectations and processes outlined by the transition team. In turn, make sure our teams understand the expectations and processes of the transition team.
- Be the liaison between the transition planners and install/move teams.

THE APEX MOVING PROCESS

Our moving process begin approximately one year before the actual move. We will allot pre-site visits to work with the transition team and begin establishing a plan/timeline for the departmental moves and will carefully plan for the patient move day moves. To establish the move sequence we meet with the transition team and identify all non-critical departments that can move early. Apex Health Service personnel then meet with patient critical departments to identify anything that is redundant and can move early. Apex Health Service personnel will then meet with all departments to go over our move process. Apex Health Services has customized instructional move packets for all departmental heads and key personnel who will assist with the move.

